



GENERAL SERVICES ADMINISTRATION

Federal Acquisition Service

Authorized Federal Supply Schedule Price List

On-line Access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage™, a menu-driven database system. The Internet address for GSA Advantage™ is <http://www.GSAAdvantage.gov>.

Professional Services Schedule (PSS) Industrial Group: 00CORP

Contract Number: GS-10F-0106U

Contract Period: January 18, 2018 through January 17, 2023

Pricelist Current Through: 1/18/2018 through 1/17/2023

Management and Technology Solutions, Inc.

17095 Belle Isle Drive

Dumfries, VA 22026

Telephone: 571-931-0680

Fax: 703-291-5393

Website: <http://www.mts-group.net>

Authorized Negotiator: Allan Arnette

Email: aarnette@mts-group.net

DUNS: 13-0076511

Business Type and Size: Certified Service Disabled Veteran Owned Small Business (SDVOSB)

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1. Customer Information

- 1a. Awarded SIN 874-1 and 874-1RC: Integrated Consulting Services page: 5
- 1b. Labor rates are as shown on page: 9
- 1c. A description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services is provided in Section 4 of this catalog.
- 2a. Maximum Order is \$1,000,000.
- 2b. Requirements exceeding the Maximum Order
 - (a) In accordance with FAR 8.404 there may be circumstances where an ordering activity finds it advantageous to request a price reduction, such as where a quantity of an individual order clearly indicates the potential for obtaining a reduced price.

To assist the customer agencies to determine when they should seek a price decrease, a level called a maximum order has been identified under contract. When an ordering activity's order exceeds this amount, it is recommended that the ordering activity contact the vendor for a reduced price.
 - (b) Vendors may:
 - (1) offer a new lower price for this requirement (the Price Reduction clause is not applicable to orders placed over the Maximum Order in FAR 52.216-19.)
 - (2) offer the lowest price available under the contract; or
 - (3) decline the order (orders must be returned in accordance with FAR 52.216-19).
 - (c) A delivery order that exceeds the maximum order may be placed with the Contractor selected in accordance with FAR 8.404. The order will be placed under the contract.
 - (d) Sales for orders that exceed the Maximum Order shall be reported in accordance with GSAR 552.238-72.
3. Minimum order \$100
4. Geographic Coverage: The geographic coverage of this contract is the 48 contiguous states and the District of Columbia.
5. Points of Production: 17095 Belle Isle Drive
Dumfries, VA 22026

6. Discount from list prices: All prices Net
7. Quantity Discounts: No Discount
8. Prompt Payment Terms: Net 30 days ARO
- 9a. Government Commercial Credit Card is accepted.
- 9b. Government Commercial Credit Card: No discount.
10. Foreign items: N/A
- 11a. Time of Delivery: Based on Task Order for services.
- 11b. Expedited Delivery: N/A
- 11c. Overnight and 2-day Delivery: N/A
- 11d. Urgent Requirements: N/A
12. F.O.B.: Destination
- 13a. Ordering Address:

Management and Technology Solutions, Inc.
17095 Belle Isle Drive
Dumfries, VA 22026
- 13b. Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPS's), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).
14. Payment Address:

Management and Technology Solutions, Inc.
17095 Belle Isle Drive
Dumfries, VA 22026
15. Warranty Provisions: Warranties will be provided based upon specifics in individual delivery orders. In all cases warranties will meet or exceed those offered in the commercial sector.
16. Export Packing Charges: N/A
17. Terms and conditions of Government commercial credit card acceptance: Credit Card acceptance will be offered at full price. Credit cards will be accepted in accordance with individual agency limitations on contract value for credit card transactions.

18. Terms and conditions of rental, maintenance, and repair (if applicable): N/A
19. Terms and conditions of installation (if applicable): N/A
- 20a. Terms and conditions of repair parts indicating date of parts prices lists and any discounts from list prices (if applicable): N/A
- 20b. Terms and conditions of any other series (if applicable): N/A
21. List of service and distribution points (if applicable): N/A
22. List of participating dealers (if applicable): N/A
23. Preventive maintenance (if applicable): N/A
- 24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: N/A
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIoT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: www.Section508.gov/ .
25. Data Universal Numbering System (DUNS) number: 13-0076511
26. Notification regarding registration in Central Contractor Registration (CCR) database: Registered.

2. Consulting Services Offered

874-1 Integrated Consulting Services. MTS provides expert advice and assistance in support of an organization's mission-oriented business functions. Services covered by this SIN include:

- Management or strategy consulting, including research, evaluations, studies, analyses, scenarios/simulations, reports, business policy and regulation development assistance, strategy formulation, and expert witness services
- Facilitation and related decision support services
- Survey services, using a variety of methodologies, including survey planning, design, and development; survey administration; data validation and analysis; reporting, and stakeholder briefings
- Advisory and assistance services in accordance with FAR 37.203
- All phases of program or project management, from planning to closeout
Operational/administrative business support services in order to carry out program objectives.

NOTE 1: Program support services where the preponderance of work is specifically covered under other GSA Schedules are not permitted under this SIN.

NOTE 2: Administrative support services are authorized under this SIN; however, they must be provided in conjunction with other professional business services covered under this Schedule and must be performed under the supervision of the contractor's Project or Program Manager. Personal services as defined in the FAR are prohibited under MOBIS.

Historically, MTS has specialized in the support of health care clients. For government clients we have performed these services for the Department of Defense, Department of Energy, US Customs Service, Public Health Services, Department of Veterans Affairs and numerous others. In the commercial sector we are experienced in providing these services to firms in health care, supply chain, logistics, information technology, wholesale, retail and manufacturing. No personal services or direct operation of government activities are offered under MOBIS.

3. Price List and Labor Category Rates

Reference Number	Labor Category	Hourly Rate
A.	Business Operations	
1.	Secretary	31.83
2.	Writer/Editor	37.15
B.	Consultants	
3.	Junior Consultant	47.75
4.	Consultant	58.41
5.	Senior Consultant	84.91
6.	Managing Consultant	106.11
7.	Expert Consultant	161.83
C.	Analysts	
8.	Lead Analyst	91.81
9.	Analyst	69.00
10.	Senior Analyst	84.91
D.	Programmers	
11.	Junior Programmer	50.39
12.	Programmer	68.97
E.	Program Management	
13.	Senior Program Manager	178.62
14.	Program Manager	110.17
15.	Project Manager	91.81
16.	Task Manager	55.09

**Labor Categories and Rates awarded under SIN 874-1/1RC, 874-6/6RC
(Pricing is inclusive of 0.75%IFF)**

LABOR CATEGORY	GSA HOURLY RATE
Secretary**	\$31.83
Writer/Editor**	\$37.15
Junior Consultant	\$47.75
Consultant	\$58.41
Senior Consultant	\$84.91
Managing Consultant	\$106.11
Expert Consultant	\$161.83
Lead Analyst**	\$91.81
Analyst**	\$69.00
Senior Analyst**	\$84.91
Junior Programmer**	\$50.39
Programmer**	\$68.97
Senior Program Manager	\$178.62
Program Manager	\$110.17
Project Manager	\$91.81
Task Manager	\$55.09

** SCA Labor Category

SCA MATRIX

SCA Eligible Contract Labor Category	SCA Equivalent Code-Title	WD Number
Secretary	01311 - Secretary I	05-2103
Lead Analyst	14103 - Computer Systems Analyst III	05-2103
Analyst	14101 - Computer Systems Analyst I	05-2103
Senior Analyst	14102 - Computer Systems Analyst II	05-2103
Junior Programmer	14071 - Computer Programmer I	05-2103
Programmer	14072 - Computer Programmer II	05-2103

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated (**) SCA labor category are based on U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with a lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.

4. MOBIS Consulting Services Labor Category Job Skills Descriptions

Education and Experience Requirements Equivalency Substitution Table

Requirement	Equivalency 1	Equivalency 2	Comments
Ph.D.	Masters Degree +3 yrs	None	Equivalency years experience substitution must be in related experience
Masters Degree	Bachelors Degree +2yrs	None	Equivalency years experience substitution must be in related experience
Bachelors Degree	Associates Degree +2 yrs	5 years related exp. or 120 college hours	Equivalency years experience substitution must be in related experience
Associated Degree	High School Diploma/GED + 2yrs	3 years related exp.	Equivalency years experience substitution must be in related experience
Subject Matter Certification	Up to a Bachelor's Degree	Up to 5 years exp.	
Up to 10 years related experience	Ph.D. in related a area	Masters Degree and 2 years related exp.	
7-9 years related experience	Ph.D. or Masters Degree in a related area	Bachelor's Degree and 2 yrs. Related exp.	
4-6 years related experience	Ph.D., Masters or Bachelor's Degree	Associates Degree with 2 yrs related exp. or a minimum of 60 credited hours at a college or technical school vocation.	
2-3 years related experience	Associates Degree	A minimum of 60 credited hours at a college or technical school vocation.	

- The Contractor, unless otherwise cited in the Order, may make Education and Experience Equivalency 1 substitutions, unilaterally for all labor categories that cite "or equivalent". For all other labor categories, the ordering client must provide prior written consent.
- Education and Experience Equivalency 2 substitutions can only be made with prior written consent from the client or as cited in the order.
- Equivalent substitutions are in addition to Education or Experience requirement (example: requirement Bachelors Degree and 3 years related experience – the equivalent substitution for the degree would require the candidate to have either an Associate's Degree and 5 years experience –or- 8 years related experience.

A. Business Operations

1. Secretary/Administrator

Minimum/General Experience: Five years experience in office administration and operations, including financial tracking and some contract administration. Experience in task order contracts and client relationships.

Functional Responsibility: Maintains contract and financial records as well as program schedule.

Minimum Education: Not specified.

2. Editor/Writer

Minimum/General Experience: Five years of technical writing and editing related to business operations. Experienced in working with consultants and analysts to provide accurate and timely reports.

Functional Responsibility: Experience with document editing, structure, and logic flow, and writing for nontechnical audiences. Has the knowledge and ability to interpret engineering and maintenance drawings, and operational procedures and to absorb and synthesize large quantities of information. Experience with desktop publishing and automated word processing.

Minimum Education: Bachelor's degree in English, Education or Business Management.

B. Consultants

3. Junior Consultant

Minimum/General Experience: A minimum of one year of experience in management consulting appropriate to the offered service. Experience in working with client customers on consulting engagements, such as health care or logistics systems.

Functional Responsibility: Serve as research assistant and consulting assistant to senior staff.

Minimum Education: Bachelor's degree in Business, Industrial Engineering, Operation Research, Information Systems, or related discipline. Master's degree substitutes for one year of experience.

4. Consultant

Minimum/General Experience: A minimum of four years experience in management consulting or operational management related to the offered service. Experience in managing small consulting engagements. Specialized functional knowledge related to task order.

Functional Responsibility: Directs small consulting engagements and supports senior management consultants in consulting engagements. Analyzes/develops/determines customer requirements.

Minimum Education: Bachelor's degree in Business, Accounting, Industrial Engineering, Operations Research, Systems Management, Healthcare Administration, Information Services, or related discipline. Master's degree substitutes for one year of experience.

5. Senior Consultant

Minimum/General Experience: A minimum of eight years of management consulting or operations management experience in a related service discipline. Experienced in managing medium sized projects and continuous client relationship management. Superior functional knowledge of task order specific requirements.

Functional Responsibility: Leads consulting engagements. Analyzes customer requirements. Identifies resource requirements for each task. Provides supervision and direction to support staff.

Minimum Education: Bachelor's degree in Business, Accounting, Industrial Engineering, Operations Research, Information Services, or related discipline. Master's degree substitutes for one year of experience. Ph.D. substitutes for three years experience.

6. Managing Consultant

Minimum/General Experience: A minimum of ten years experience, of which at least six years must be specialized. Specialized experience would be: complete organization re-engineering project development from inception to deployment, demonstrated ability to provide guidance and direction in the tasks similar to the sample tasks provided in the statement of work, proven expertise in the management and control of funds and resources, demonstrated capability in managing multiple task contracts. General experience includes increasing responsibilities in consulting engagement design and management.

Functional Responsibility: Serves as the contractor's task manager and shall be the contractor's authorized interface with government CO, the COR, Government Management Personnel and customer agency representatives. Responsible for formulating and enforcing work standards, assigning contract schedules, reviewing work, supervising contractor personnel, and communicating policies, purposes and goals of the organization to subordinates. Responsible for overall contract performance.

Minimum Education: Bachelor's degree in Business, Accounting, Industrial Engineering, Operations Research, Information Services, or related discipline. Master's degree substitutes for one year of experience. Ph.D. substitutes for three years experience.

7. Expert Consultant

Minimum/General Experience: At least ten years of specific experience in the functional discipline for which an expert consultant is required. Normally has a Ph.D. in the discipline. With a Master's degree has at least twelve years experience in the specific functional discipline. Normally a university professor with full tenure known as an expert in the field.

Functional Responsibility: Provide expert advice concerning the functional area under consideration or review. Provides expert opinions, papers and analyses.

Minimum Education: A Ph.D. in the specific functional area under study. Additional two years experience with only a Master's degree. Additional five years experience with a Bachelor's degree.

C. Analysts

8. Lead Analyst

Minimum/General Experience: A minimum of eight years experience. Four years or 50 percent of the individual's work experience must be in one of the following areas: system security analysis and implementation; system engineering; electrical design, design assurance or testing for information system products and systems; software engineering; program design and implementation; configuration management; or maintenance, integration or testing for information system products and systems.

Functional Responsibility: Experience in heterogeneous computer networking technology and work in protocol and/or interface standards specification is recommended. Experience in designing, and developing large software systems is recommended.

Minimum Education: Ph.D. degree in Electrical, Electronic or Computer Engineering, or Computer Science; or a related field and two years engineering, analyst, or software experience; or a Masters degree in one of those disciplines and five years engineering, analyst, or software experience; or a Bachelors degree in one of the above mentioned disciplines and seven years engineering, analyst or software experience; or ten years engineering, analyst or software experience.

9. Analyst

Minimum/General Experience: A minimum of seven years experience, of which at least five years must be specialized. Specialized experience includes: developing functional and system requirements for complex organizational re-engineering projects or the functional and system requirements for complex system realignment. Demonstrates the ability to work independently.

Functional Responsibility: Analyzes user needs to determine functional and system requirements. Performs functional and/or system allocation to identify required tasks and their interrelationships. Interfaces between functional and technical experts to provide

input for system development. Identifies resources required for each task. Provides supervision and direction to support personnel.

Minimum Education: A Bachelor's degree in Business, Accounting, Information Systems, Computer Science, Engineering or a related discipline. A Master's degree in Computer Science, Information Systems, Engineering, Business or other related discipline will be considered equivalent to one year specialized experience and two years general experience.

10. Senior Analyst

Minimum/General Experience: A minimum of ten years experience, of which eight years must be specialized. Specialized experience includes: superior functional or systems knowledge of task-order-specific requirements, or developing functional or systems requirements for complex integrated re-engineering and systems alignment projects. Must demonstrate the ability to work independently.

Functional Responsibility: Analyzes user needs to determine functional and cross-functional requirements. Analyzes user needs to determine system and cross system requirements. Performs functional and system allocation to identify required tasks and their interrelationships. Identifies resources required for each task. Provides daily supervision and direction to support staff.

Minimum Education: A Bachelor's degree in Business, Accounting, Computer Science, Information Systems, Engineering or other related discipline. A Master's degree in Business, Accounting, Computer Science, Information Systems, Engineering or other related discipline will be considered equivalent to one year specialized experience and two years general experience. A Ph.D. in Business, Accounting, Computer Science, Information Systems, Engineering or other related discipline will be considered equivalent to three years specialized or four years general experience.

D. Programmers

11. Junior Programmer

Minimum/General Experience: Three years of programming experience. One year of journeyman-level programming experience.

Functional Responsibility: Under General Supervision, develops computer programs in accordance with program and system design specifications. Must be knowledgeable in information systems. Develops block diagrams and logic flow charts. Translates detailed design into computer program-coded instructions. Tests, debugs and refines programs to produce desired results. Develops necessary program documentation.

Minimum Education: Not Specified.

12. Programmer

Minimum/General Experience: A minimum of six years experience, of which at least four years must be specialized. Specialized experience includes: client-server, web, or multi-platform systems analysis and programming. Must demonstrate the ability to work independently or under only general direction.

Functional Responsibility: Designs, creates and/or maintains software, network systems, operating systems, communications software, database packages, compilers, assemblers, and utility programs. Interprets system requirements. Modifies existing software and creates special-purpose software to ensure efficiency and integrity between systems and applications.

Minimum Education: A Bachelor's degree in Computer Science, Information Systems, Engineering, Business or related discipline. A Master's degree in Business, Computer Science, Information Systems, Engineering or a related discipline will be considered equivalent to one year specialized experience and two years general experience.

E. Program Management

13. Senior Program Manager

Minimum/General Experience: Fifteen years information systems development/operation experience is required. Specialized experience in management of multiple programs and projects requiring integration across organization lines. Program development experience from inception to final delivery. Expertise in managing and controlling funds for large-scale development projects. Ability to manage multiple large sub-contractors and integrate staff.

Functional Responsibility: Serves as contractor's principal contract manager. May have multiple subordinates interfacing with various contracting offices.

Minimum Education: A Master's degree in Computer Science, Information Systems, Engineering, Business, Telecommunications, or other related scientific or technical discipline is required.

14. Program Manager

Minimum/General Experience: Fifteen years experience, of which at least ten years must be specialized. Specialized experience includes: project development from inception to deployment, expertise in the management and control of funds and resources using complex reporting mechanisms, demonstrated capability in managing multitask contracts and/or subcontracts of various types and complexity. General experience includes increasing responsibilities in information systems design and/or management.

Functional Responsibility: Serves as the contractor's single contract manager, and shall be the contractor's authorized interface with the Government Contracting Officer (CO), the contract-level Contracting Officer's Representative (COR), Government management personnel, and customer agency representatives. Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies,

supervising contractor personnel, and communicating policies, purposes, and goals of the organization to subordinates.

Minimum Education: A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related discipline. With a Master's degree (in the fields described above), thirteen years of experience of which at least nine years must be specialized. With a Ph.D. (in the fields described above) twelve years of experience is required of which at least eight years must be specialized.

15. Project Manager

Minimum/General Experience: Twelve years experience, of which at least nine years must be specialized. Specialized experience includes: project development from inception to deployment, expertise in the management and control of funds and resources using complex reporting mechanisms, and demonstrated capability in managing multitask contracts and/or subcontracts of various types and complexity. General experience includes increasing responsibilities in information systems design and/or management.

Functional Responsibility: Serves as the project manager for a large, complex task order (or a group of task orders affecting the same common/standard/migration system) and assists the Program Manager in working with the Government CO, the contract-level COR, the task order-level COR(s), Government management personnel, and customer agency representatives. Under the guidance of the Program Manager, responsible for the overall management of the specific task order(s) and ensuring that the technical solutions and schedules in the task order are implemented in a timely manner. Performs enterprise-wide horizontal integration planning and interfaces to other functional systems.

Minimum Education: A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related discipline. With a Master's degree (in the fields described above), ten years of experience of which at least seven years must be specialized. With a Ph.D. (in the fields described above) eight years of experience is required of which at least six years must be specialized. With fifteen years of experience of which at least twelve years must be specialized, a degree is not required.

16. Task Manager

Minimum/General Experience: At least ten years of progressively responsible experience, or a graduate degree and five years, or fifteen years of progressively responsible experience. Six years of this experience will include complete project development from inception to deployment

Functional Responsibility: Demonstrated ability to provide guidance and direction in the design and development of tasks delineated under the Statement of Work. Responsible for overall management of specific task orders and related deliverables. Interfaces with client and contracting officers' technical representative.

Minimum Education: Bachelor's degree in engineering, scientific, technical, business, or other related discipline.